



Pediatric & Adolescent Medicine, LLP

MEDICAL RECORD REQUEST OPTIONS

- **Option 1:** Medical summary includes: summary of medical history, immunizations, growth chart and last well visit. No Fee for this option.
- **Option 2:** Paper copy of entire chart. Fee is \$0.75/page. Process is typically 7-10 business days to complete and mail out. **No fee when directly mailing medical records to new physician.**
- **Option 3:** Flash drive of medical records. Fee is \$26.00 per patient.
- **Option 4:** CD of medical records. Fee is \$26.00 per patient.
- **Option 5:** Expedited medical records, there is a \$30 rush fee added to any of the above options. Please inform the medical records department if you choose this option.

Please let me know which option works for you. Typically, medical records do take 7-10 business days, except for option 1 and 5.

If you choose option 1, and prefer the medical records faxed, please make sure you provide the fax number. If email is preferred, please provide email address.

Please complete the information below:

Amex Visa Mastercard Discover

Credit Card Number# _____

Expiration Date: ____/____ CVC/CVV: _____

SPECIFIC UNDERSTANDINGS: I understand that this consent may include disclosure of Alcohol and Drug Abuse records and/or Psychiatric records and/or HIV-related information (indicating that I or my children have had an HIV-related test, or have HIV-related illness or AIDS, or that could indicate that I or my children have been potentially been exposed to HIV.) By signing this authorization form, you authorize the use or disclosure of you protected health information as described above. This information may be redisclosed if the recipient(s) described on this form is not required by law to protect the privacy of the information, and such information is no longer protected by federal health information privacy regulations. If you are authorizing the release of HIV-related information, you should be aware that the recipient(s) is prohibited from redisclosing any HIV-related information without your authorization unless permitted to do so under federal or state law. You also have the right to request a list of people who may receive or use your HIV-related information without authorization. If you experience discrimination because of the release or disclosure of HIV-related information, you may contact the New York State Division of Human Rights at (212) 870-8624 or the New York City Commission of Human Rights at (212) 566-5493. These agencies are responsible for protecting your rights.

It is understood that any disclosure is bound by 42 CFR Part 2 governing the confidentiality of alcohol and drug abuse patient records and that redisclosure of alcohol and drug abuse information to a party other than one designated above is forbidden without your additional written authorization.